

## STEPHENS INSTRUMENTS RMA FORM

Please send to

Email: [info@stephensinst.com](mailto:info@stephensinst.com)

Address: 2500 Sandersville Road, Lexington, Kentucky 40502

Name	Company Name
Email Address	Phone Number
Billing Address	
Invoice Number	RMA # (leave blank – internal use only)

Please fill in each section as needed	Product ID #	(if applicable)	Product Opened	Product Used
	Quantity		Product Unopened	Product Unused
	Reason for Return			
	Requested Resolution			
	Credit                                  Replace                                  Refund			
	Product ID #	(if applicable)	Product Opened	Product Used
	Quantity		Product Unopened	Product Unused
	Reason for Return			
	Requested Resolution			
	Credit                                  Replace                                  Refund			
	Product ID #	(if applicable)	Product Opened	Product Used
	Quantity		Product Unopened	Product Unused
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	Requested Resolution			
	Credit                                  Replace                                  Refund			
	Product ID #	(if applicable)	Product Opened	Product Used
	Quantity		Product Unopened	Product Unused
	Reason for Return			
	Requested Resolution			
	Credit                                  Replace                                  Refund			

Additional Feedback
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After all items have been returned they may be evaluated for credit in accordance with the terms and conditions listed on the Stephens Instruments website.